

## *homeowners association information*

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### DUES \$125 A MONTH

**Dues Cover:**

- Lawn mowing
- Snow removal of driveway and sidewalk
- Exterior maintenance (roof, siding, gutters)
- Exterior insurance
- See attached Bylaws and Covenants for more information

**Exterior Insurance Provider:**

West Bend Mutual Insurance Company  
1900 S 18th Ave  
West Bend, WI 53095  
www.thesilverlining.com  
800.236.5010, 262.334.5571

**Note: Homeowner must get key from Norwalk post office and will be assigned a box in cluster mailbox by USPS.**

**Utility Information:**

Effective, within 5 business days of your closing, all utility services for the property located at \_\_\_\_\_ closing date: \_\_\_\_\_ will be terminated and no longer functioning in the name of the previous owner.

As the new homeowners, it is your responsibility to transfer all utilities to your name prior to this date. After this date, the previous owner will no longer be responsible for the utility invoices related to this property.

Listed below, for your convenience, are the utility phone numbers and also some numbers you might find helpful.

Norwalk City Administration	515.981.0228, <a href="http://www.norwalk.iowa.gov">www.norwalk.iowa.gov</a>
Norwalk Water, Sewer, Trash, Recycling	515.981.0228
Mid-American Energy (Electric, Gas)	888.427.5632
CenturyLink (Phone, Cable, Internet)	855.464.8290
Norwalk Post Office	515.981.5398
Norwalk Community School District	515.981.0676
Warren County Assessor	515.961.1010
Warren County Voter Registration	515.961.1020

*Utility information is subject to change.*

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**Homeowners Association Contact:**

Sue Clark Property Management  
12345 University Ave, Ste 312  
Clive, IA 50325  
sue@sueclarkrealestate.com  
www.sueclarkrealestate.com  
515.490.1995

Typically, a few days after you close on the sale of your home you will receive a letter from Sue Clark Property Management welcoming you to the neighborhood and giving you information regarding your Homeowners Association.

Also enclosed in the letter will be an "Emergency" contact sheet that they ask you to fill out in the event there is an emergency. This information is proprietary information and will not to be shared.

When paying your Association dues please make your check out to your Association. The bank is not set up to take ACH payments. To have your payments sent automatically, please contact your bank.

Payments should be mailed to:  
Sue Clark Real Estate Services  
12345 University Ave, Ste 312  
Clive, IA 50325

If you have any questions, please don't hesitate to call Sue Clark Property Management at 515.490.1995 or email [sue@sueclarkrealestate.com](mailto:sue@sueclarkrealestate.com).